

COMMUNITY USE OF SCHOOL FACILITIES
(Equipment Use Request)

Date

Organization/Individual Requesting Use

(organization and individual) requests the use of
 (equipment desired) on a.m./p.m. to a.m./p.m.

Purpose of Use

The purpose of this use is for:

Charges will be \$:

It is agreed that the individual and organization using the school equipment will exercise care in protecting school property and in the event damage results, agrees to reimburse the district for repair or replacement of the equipment at the district's discretion.

Name of user(s):

Address:

Phone Number

Signature of Representative of User Group and as Individual

Date

Superintendent/Designee Signature

Date

Evaluation of the Returned Equipment

Date: _____

I have reviewed the returned equipment and find: (check one)

It is in good working order with no apparent damage.

A damage charge should be assessed. Explain: _____

Signature of Employee Responsible for Equipment

Date

Note: The reader is encouraged to review policies and/or procedures for related information in this administrative area.

Implemented: 11/20/2000

Revised: 02/22/2010; 6/27/2011

Clinton School District #124, Clinton, Missouri

Supplement to Board Policy KG/KG-AP

**Clinton School District
Facility Usage Fee Schedule**

***Board approve fee changes 6/27/2011**

<i>Facility</i>		<i>Rental Fee</i>		<i>Additional Hours</i>
HS Performing Arts Center (PAC)*	\$250	first (4) hours For Profit Groups		\$50 per hour
	\$150	first (4) hours Not for Profit Groups		\$25 per hour
HS Commons - w/o kitchen	\$40	first (2) hours		\$20 per hour
HS Commons - w/kitchen	\$60	first (2) hours		
HS Gymnasium	\$50	first (2) hours		
HS Classrooms	\$20	first (2) hours		
MS Cafeteria - w/o kitchen	\$40	first (2) hours		\$20 per hour
MS Cafeteria - w/kitchen	\$60	first (2) hours		\$30 per hour
MS Gymnasium	\$30	first (2) hours		\$15 per hour
MS Classroom	\$20	first (2) hours		\$10 per hour
Intermediate Bldg Cafeteria - w/o kitchen	\$40	first (2) hours		\$20 per hour
Intermediate Bldg Cafeteria - w/ kitchen	\$60	first (2) hours		\$30 per hour
Intermediate Bldg Gymnasium	\$30	first (2) hours		\$15 per hour
Intermediate Bldg Classrooms	\$20	first (2) hours		\$10 per hour
Henry Cafeteria - w/o kitchen	\$40	first (2) hours		\$5 per hour
Henry Cafeteria - w/ kitchen	\$60	first (2) hours		\$5 per hour
Henry Gymnasium	\$20	first (2) hours		\$15 per hour
Henry Classrooms	\$10	first (2) hours		\$5 per hour
Tech School Classrooms (non related activities)	\$20	first (2) hours		\$10 per hour
HS Stadium - w/o lights	\$50	first (4) hours		
HS Stadium - w/ lights	\$100	first (4) hours		
Fieldhouse Concession Stand	\$25	first (4) hours		

Staff

Custodian	Employee's current rate at Overtime rate plus applicable benefits
Cook (if kitchen is used)	Employee's current rate at Overtime rate plus applicable benefits
Sound and Light Technician for PAC (required for all use of PAC)	\$25 per hour plus benefits

**** The Clinton School District reserves the right to waive any or all of the above fees.**